

**Poultney Board of Selectmen
Meeting
Tuesday, May 29th, 2012 - 6:30 P.M
Poultney Town Hall**

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 5/14/12
- 3) Public Comments and Concerns:
- 4) Road Report
- 5) Town Manager's Report
 - Letters & Communications
 - Budget FY 2012
 - Tax Sale Policy (Continued)
- 6) Transact Any Other Lawful Business
- 7) Board Orders
- 8) Adjourn

Meeting Minutes
Poultney Board of Selectmen
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Chairman Ed Lewis called the meeting to order. Selectmen present included: Jeff King, Tom Beatty, Marli Rupe and Frank Fressie. Others present included: Jonas Rosenthal, Town Manager; and Joe Blair, Road Foreman.

Adoption of the Agenda: Jeff King made a motion to adopt the agenda. Tom Beatty seconded the motion. Motion carried.

Approval of Minutes: Tom Beatty made a motion to approve the minutes of 05/14/12. Frank Fressie seconded the motion. Motion carried.

Public Comments and Concerns: None at this time.

Road Report: The following was reported:

- 1) Paving projects have been completed. Road shoulder materials will be applied on the Route 140 project sometime in June by Pike Paving. The Agency of Transportation has line painted all of Vermont Route 140.
- 2) The Endless Brook Rd reconstruction project continues. A loader was rented for this project while the Town Highway loader is being repaired.
- 3) Joe Blair mentioned that the logging company wanted to know if the Town was still interested in purchasing the old Ames Hollow logging bridge in the amount of \$ 21,000 or if it wanted to purchase a newer portable bridge at approximately the same cost. The logging company will be taking out the old bridge in the next week or so and moving it to a new project out of State. Discussion followed. Rosenthal mentioned that funds were available in the Bridge Account to cover the cost of the purchase. Joe Blair will look further into the cost of the newer replacement bridge.
- 4) A grant from Vermont Emergency Management for three (3) narrow band radios has been awarded to the Town in the amount of \$ 1,134. A second round of grants was announced. The remaining equipment requested and was not awarded in the first grant will be eligible for the second grant round in the amount of \$ 1,217.
- 5) The Municipal Loan Application to the Office of the State Treasurer will be considered at its next Board meeting in early June. Rosenthal mentioned that loan requests did not exceed the amount of funds available for this spring round of applications.
- 6) Copies of a letter from FEMA dated May 17th were distributed regarding an increase in the Federal participation share to 90 % (a 15% increase) for repairs due to infrastructure damage caused by Tropical Storm Irene.
- 7) There will be a FEMA pre-audit of expenditures of the various road projects from Tropical Storm Irene on June 26th.
- 8) Rosenthal will respond to the letter by Terry Williams with the approved Board minutes of May 14th including information on weight limits.

Town Manager's Report:

- 1) The re-draft of the Tax Sale Policies was not presented at this time.
- 2) Copies of the estimated savings from Incentive Agreement with Efficiency Vermont for the new Municipal Street Lighting Initiative were distributed. The cost of the efficiency improvements is \$ 7,165. This amount will be paid to CVPS by Efficiency Vermont. The estimated 1st year cost savings is \$ 4,005.
- 3) Copies of the April 2012 Financial Report prepared by Susan Kasuba were distributed.
- 4) Copies of the Expenditure Reports for the General Government, Highway Department, and Fire Department dated May 25th were distributed.
- 5) Copies of the Poultney Recreation Financial Report for the period between July 1, 2011 and May 29th, 2012 were distributed.
- 6) Copies of the Concession Stand Report for the period between FY 2006 and FY 2012 were distributed. The Concession Stand, located at the Lake St. Catherine State Park, is managed by the Poultney Recreation Department and its purpose is to employ young students from the Poultney High School. The Concession stand has earned a profit (without grants) of \$ 1,472. This number does not count the start up of this summer season (2012). The Concession stand is beginning its 7th year.
- 7) Copies of the required NIMS Resolution Document for the Town of Poultney dated and approved by Chairman Ed Lewis were distributed. The designation of the National Incident Management System (NIMS) is the basis for all incident management in the Town of Poultney and is required for all of the Federal and State Grants from Homeland Security and Emergency Management.
- 8) An application for a Permit for Wire Locations (with map sheets of the requested locations) from the Sovernet Fiber Corporation was received. The application was reviewed and discussed. Jeff King made a motion to approve and sign the Permit. Tom Beatty seconded the motion. Motion carried.
- 9) Copies of a letter from Joseph Viau regarding a breaking and entering of his residence were distributed. Discussion followed. The Board directed the Manager to respond to the letter.
- 10) The Town, on behalf of the Fire Department, received a Dry Hydrant grant in an amount of up to \$ 2,500 from the Northern Vermont RC & D Council.
- 11) The 2012 Summer Recreation Program Schedule should be ready for publication by the second week of June.
- 12) There were two dog bite incidents that have occurred over the past 2 weeks. As Health Officer, Rosenthal has taken the necessary steps to see that the dogs have been quarantined in a safe place. Rosenthal contacted the Vermont Department of Health to review the proper rabies protocol. One dog will be put down in a humane manner by the dog owner due to the nature of the attack and since the dog cannot be placed out for adoption.

Board Orders: Tom Beatty made a motion to approve and sign the Board Orders. Jeff King seconded the motion. Motion carried.

Frank Fressie made a motion to adjourn the meeting. Jeff King seconded the motion. Motion carried.

Meeting adjourned.
S/Jonas Rosenthal

